

# P & C Meeting Minutes

Five Islands School

<b>Date:</b>	<b>22/06/2017</b>	<b>Began at:</b>	<b>9:10am</b>
<b>Attendees:</b>		<b>Apologies:</b>	
Ali Landers, Carrie Telfer, Julie Kelly, Sharon Proctor, Suzie Handsley, Karen Bearnz, Rachel Shandley, Jodie, Darlene Jones and Brooke Twine.		Andrew Proctor	

Previous Minutes: ACCEPTED

<b>FOLLOW-UP</b>		<b>Who</b>	<b>Time</b>
1	<b>Outdoor Rec Day</b> - <i>due to a lack of interest and poor weather the Outdoor Recreation Day was postponed. It will be run again later in the year and hopefully we will get more participants.</i>	B. Twine	5 minutes
2	<b>Facebook Group</b> - <i>instead of a Facebook page, it has been decided to launch a Facebook group. This way, people in the group will be notified of updates. A group will be more appropriate for a community organisation.</i>	B. Twine	5 minutes
3	<b>Chocolate Drive</b> - <i>the chocolate drive has been a great success so far with \$543.70 profit so far. There is a lot more money still to come in.</i>	J. Kelly	5 minutes

<b>GENERAL BUSINESS</b>		<b>Who</b>	<b>Time</b>
1	<p><b>Trivia Night</b> – <i>location is booked in for Saturday, September 16, 7:00pm at the Teralba Bowling Club. The venue is for free and the club is also donating some alcohol for prizes!</i></p> <p><i>We are aiming for 100 people - 10 tables of 10.</i></p> <p><i>We are looking for people to start calling around for donations of prizes. We can split prizes up into</i></p>	S. Handsley	30 minutes

	<p><i>categories - cinemas, pharmacies, etc.</i></p> <p><i>Several flyers will be distributed for parents and businesses to buy tickets and seek donations. We are fundraising for assistive technology.</i></p> <p><i>Tickets to be paid for in advance to avoid "no-show" issues. Tickets will be available from the office at \$15 each from Term 3.</i></p> <p><i>Participants will be encouraged to purchase food and drinks from the club. The P &amp; C will not be providing food and drinks.</i></p>		
☞	<p><b>Action: BT to create flyers for Trivia Night information to parents, Donation Requests, Donation Thank You and Teralba Bowling Club Thank You. SH and BT to meet prior to next meeting to discuss ticket format. SH to continue organisation and resourcing with her brother-in-law.</b></p> <p><b>The following people will be seeking donations:</b></p> <p><b>Rachel - pharmacies, beauty salons/hairdressers, cinemas</b></p> <p><b>Jodie - liquor stores, newsagencies, JB Hi-Fi, etc</b></p> <p><b>Karen - Coles, Target, Kmart</b></p> <p><b>Jenny - entertainment/activity venues.</b></p> <p><b>Brooke - Woolworths online form.</b></p> <p><b>JK, SH and BT to compile lists for Appreciation Certificates as donations come in.</b></p>		
5	<b>Next Meeting - Thursday, July 27, 9:00am</b>	All Members	5 minutes
☞	<b>Action:</b>		

**Adjourned at: 10:00am**

Brooke Twine

*P & C Secretary*